

प्रो. पी. क्रिस्टोफर सेल्विन
कुलसचिव

Prof. P. Christopher Selvin
Registrar



होमी भाभा राष्ट्रीय संस्थान

प्रशिक्षण विद्यालय परिसर, अनुशक्तिनगर, मुंबई-400 094, भारत

Homi Bhabha National Institute

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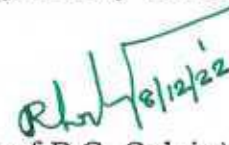
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No. HBNI/RO/TAC/2022/1596

8th December, 2022

CIRCULAR for Teaching Assistance Certificate
(Approved in the 30th Academic Council meeting held on 07-10-2022)

The enclosed format may be used for issuing “Teaching Assistance Certificate” to Ph.D., students who are involved in the Teaching or any other related activities at the CIs/OCC of HBNI.


(Prof.P.C. Selvin)
Registrar, HBNI

All Deans (Academic) of CIs/OCC
All Deans (Student Affairs) of CIs/OCC

Copy to: Dean & Officiating VC, HBNI



CI/OCC Name

(A Constituent Institution / An Off-Campus Centre (as applicable) of
Homi Bhabha National Institute*, Mumbai, India)

CI/OCC Address

TEACHING ASSISTANCE

Academic Year: 20____ - 20____; Semester: I/II (as applicable)

Programme Name:

Discipline: Physical
Sciences/Engg (as applicable)

Student Name:

Enrolment No.:

CERTIFICATE

Mr. XXXXX (student name) assisted Prof. YYYYY by taking classes, tutorials, make-up classes and laboratory experiments of the course "Course code-Course name" for "program name" students (delete non-applicable items and add non-mentioned items, if any). The student's contribution in assisting the above course is equivalent to an academic workload of xx hrs.

Date:

Signature of the Mentor Faculty

Signature of Dean (Academic)/Chairman of the School

Workload

Faculty is authorised to calculate workload based on their experience, however, the total workload per semester should be ≤ 60 hrs. The typical workload calculation is as follows.

1 hr Lecture/Tutorial = 10 hrs of Workload

1hr of Laboratory Experiment = 5 hrs of Workload

Evaluation of one Answer Sheets of Max. 100 Marks =1 hr

Evaluation of one Answer Sheets of Max. 50 Marks = 0.5 hr